

# SECRETS HAMMERSMITH LIMITED

Dr Lang  
Director of Public Health  
The London Borough of Hammersmith & Fulham  
Hammersmith Town Hall  
London  
W6 9JU

11<sup>th</sup> May 2021

Dear Dr Lang,

I write with reference to your letter of objection dated 25<sup>th</sup> March in respect of the renewal of the SEV licence for Secrets, 62 Glenthorne Road, London, W6 0LR Reference 2021/00175 which was forwarded to me by the Licensing Department on 26<sup>th</sup> April 2021.

We have reviewed the contents of your letter and comment as follows:

1. We have operated at the venue for almost 24 years with the benefit of an SEV licence or equivalent and we take our responsibilities to our staff, performers, customers and neighbours extremely seriously. We devise, implement and enforce policies and procedures seeking at all times to ensure the safety and wellbeing of all those who use our premises, such policies and procedures being reviewed regularly and as necessary.
2. During these extremely difficult times such safeguarding is even more paramount. Clearly, as a business we have not been able to operate for over 13 months having been closed since 20<sup>th</sup> March 2020. However, during closure we have kept up to date with all relevant Regulations and Guidance in anticipation of the date when we can once again open our doors to the public. Up to 75 staff and performers rely on the venue operating, for their income and we want to do all that we can to support them and provide a safe environment for them so that they can continue to do so.
3. We will, of course, comply with any requirements set out by the Government on the re-commencement of trading from the venue and will ensure that all policies and procedures are updated, as appropriate. As far as the renewal application is concerned, as you will be aware, there is no requirement to provide any details regarding Covid procedures etc. as part of the application. Additionally, at the time the application was lodged, as remains the case, the date when the premises are permitted to re-open had not been absolutely confirmed and remains subject to satisfactory outcomes regarding Covid status. Nevertheless, we produced a Risk Assessment which takes into account current recommendations, a copy of which I attach for your information. The Risk Assessment will be reviewed and updated

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should any changes arise regarding the Regulations and/or Guidance and as necessary immediately prior to opening.

4. In addition we have taken on board recommendations contained in your letter and updated the appropriate documents which I also attach for your information.
5. We would welcome any advice that you would be prepared to proffer with regard to the attached documents should you consider that any additional matters ought to be included.

We trust that you appreciate that although it was not a requirement of the Licensing Authority's policy to lodge the documents referred to in my letter as part of the renewal application, we wish to assure you that such policies and procedures have been devised and will be updated as necessary and implemented once trading re-commences at the venue. In the meantime, as mentioned, should you have any comments we would welcome your input.

We hope that in view of the contents of this email, you are satisfied that the appropriate measures will be in place in due course and that you will feel able to withdraw your objection to the SEV licence renewal.

Thank you for your assistance in relation to this matter.

I look forward to hearing from you.

Yours sincerely



Nicky Richards

Technical Manager

For and on behalf of Secrets Hammersmith Ltd